

We are looking for a Branch Head in Pune and Bangalore.

Responsibilities.

Candidate will:

1. Manage the Pune branch as a P&L head
 2. Carry an individual and the branch target month on month
 3. Individually work on mandates and allocate mandates among the team depending upon their individual understanding and strengths
 4. Be the SPOC for all client developed by the Pune branch. Meet /Call clients regularly to remove the bottlenecks in the recruitment process. Will also obtain new mandates from existing and new clients
 5. Lead the team of recruiters and BDE and guide them, train them, solve issues and motivate them
 6. Lead the "No portal day" wherein team members cannot log on to the job portal and must meet their daily resume target by sourcing resumes from social media, job postings etc.
 7. Conduct employee engagement activities at the branch on a monthly basis
 8. Maintain petty cash/vouchers and submitting them to HO Accounts on a monthly basis
- Competencies:
- Analytical ability to figure out numbers
 - Excellent communication
 - Relationship management
 - Team player
 - Honest & High integrity